



**ABQ CPCs Council of Chairs  
Meeting Minutes – October 2020  
October 24, 2020, 10:00 AM – 12:00 PM  
MINUTES**

**Call to Order** – convened 10:07 AM (a quorum was not present)

**Members Present:** Wanda Harrison (SW), Mike Kruchoski (SE) (Secretary), Rowan Wymark (Valley), Amanda Bustos (CPOA)

**Discussion:**

**Summit on CPCs Strategic Plan**

- We proposed the following actions to continue work on the summit originally scheduled for October 24, 2020:
  - Mike will find Vicki’s PowerPoint “Member Orientation for the Strategic Plan” file for conversion to a narrated video. (Note: Recommend changing Eric’s title to “Lead, Council of Chairs” on the first page.)
  - We will ask if Eric is still able to narrate and convert the presentation to a short video for new members (and other members who want a refresher). If Eric is not able to do that within a week, Mike offered to create the video.
  - Mike will draft an email for Chairs to forward to their respective members, including:
    - the video (as an attachment if file size permits, and a link to the video online),
    - draft Strategic Plan 2019 (both as an attachment and with a link to the file online),
    - links to the existing Google Form member surveys for those who are interested,
    - link(s) to updated/improved member surveys, which Amanda will convert on Survey Monkey, using the CPOA paid account.
- We proposed rescheduling the Summit for Saturday, January 16, 2020 as a four-hour Zoom webinar with all CPC members as panelists (to facilitate full audio & chat privileges), while inviting interested community members to participate as attendees. The meeting could begin with questions, comments, and suggested revisions during the first two hours, after which there could be a short break. Upon resumption, the second two hours would focus on acceptance (or assignment) of action items within the Plan.

- We proposed that future Summits solely related to the Strategic Plan be scheduled semi-annually, rather than quarterly. Other additional summits could be scheduled to address community &/or APD concerns as needed.

### **Other Business**

- Both Wanda and Rowan expressed concerns that CPCs are not relevant to their community members, who seem to be losing interest in attending or participating in monthly meetings. Several ideas for addressing that could include:
  - Inviting community members to join (or create) committees or working groups on issues related to action items in the Strategic Plan or issues that are relevant to their community needs.
  - Scheduling different kinds of CPC meetings that are not merely “informational” or “educational” (as many meetings tend to be) but instead would focus solely on collecting community feedback about how they view our responsibilities, performance, and accountability.
  - Accepting community members to lead committees and working groups, while not requiring CPC members to serve on each committee. Committees would report their recommendations, relevant studies & analysis, and proposed implementation plans to the Council of Chairs. The Council would require committees to operate under the CPC Guidelines’ code of ethics.
- We discussed reaching out to Joline Gutierrez-Kruger of the Albuquerque Journal to improve public awareness of our responsibilities (CASA- & Ordinance-mandated), goals, challenges, and accomplishments.

**Adjournment 11:24 AM**

**Next meeting TBD**